



ST JOHN'S COLLEGE

RESIDENCE

How can I apply for Residence as part of the ICM Housing Guarantee?

- Apply by June 15 at <https://umanitoba.ca/st-johns-college/form/apply>
Use Referral Code ICMWELCOME2025 to save the \$30 application fee.
- You will receive an e-mail letting you know we're holding a room for you, pending receipt of your \$1000 deposit, which is due within 10 business days of receiving the e-mail.
- Pay your \$1000 deposit using the methods outlined in your next steps e-mail.
- Once we receive your deposit you will receive a formal confirmation letter letting you know your Residence reservation is firm.

What if I don't pay my \$1000 deposit within 10 business days?

- After 10 business days your room will be released for application by other ICM students. If we receive your deposit after 10 business days and still have rooms available, your reservation is firm. If we do not have rooms available, you will receive a full refund.

What if my visa/study permit is denied?

- New international applications who have paid the \$1000 non-refundable deposit and who are denied a visa/study permit are eligible for a partial refund based on the date written notice is received:
 - **On or before July 11** – eligible for a \$950 refund
 - **July 12 to August 18** – eligible for a \$500 refund
 - **After August 18** – the entire deposit is forfeited
- Written notice of your visa/student permit denial must be sent to stjohnsresidence@umanitoba.ca

What if I need to defer my admission to ICM?

- In line with ICM's deferral policy, your Residence deposit can be transferred for a maximum of two terms, without interest or penalty. You must send your ICM deferral letter to stjohnsresidence@umanitoba.ca for us to transfer your deposit. If your admission to ICM is deferred longer than two terms, your deposit is forfeited, and you will need to apply to Residence again.

What if I need to move in before August 30, 2025?

- Early move-in is available (pending availability) for a nightly charge of \$56.88. Please indicate your intended move-in dates on your application and you will be notified of whether we can accommodate your request.

What if I want to cancel my Residence reservation?

- If you've paid the \$1000 non-refundable deposit, but want to cancel your booking, you must let us know in writing at stjohnsresidence@umanitoba.ca. If written notice is received:
 - **On or before July 11** – eligible for a \$950 refund.
 - **Between July 11 and August 18** – you deposit is forfeited but you will not be charged Fall fees.
 - **After August 18** – you will be responsible for the Fall Residence and meal plan fees.

What if I've moved in but want to move out before the end of my contract?

- Residence reservations are for the full academic year (September 2025 to April 2026). If you want to move out before the end of your contract term, you must submit a Residence Withdrawal Notice to the Residence Office. If your Withdrawal Notice is received:
 - **On or before November 28** – you will be charged only for the Fall Residence and meal plan fees. Your deposit is non-refundable.
 - **After November 28** – you will be responsible for Residence and meal plan fees for both Fall and Winter. Your deposit is non-refundable.

Questions?

- We're happy to answer questions at any time. The Residence Office is open Monday to Friday from 8:30am to 4:30pm. We also reply to e-mails/WhatsApp on evenings and weekends as we're able.

E-mail: stjohnsresidence@umanitoba.ca

Phone/WhatsApp: +1 204 474-8363